

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2016-2017**

**AGENCY CONTACT INFORMATION**

Agency Name: **Alameda County Public Works Agency**

Date: **12/22/2017**

**Primary Point of Contact**

Name: **James Chu**

Title: **Supervising Civil Engineer**

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Email: **[james@acpwa.org](mailto:james@acpwa.org)**

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report Fiscal Year 2016-2017**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 706,574	\$ 1,319,108	\$ -	\$ -	\$ 2,025,682	
<b>Revenue</b>	\$ 459,346	\$ 2,870,128	\$ -	\$ -	\$ 3,329,474	
<b>Interest</b>	\$ 2,407	\$ 10,749	\$ -	\$ -	\$ 13,156	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 337,564 <small>TRUE</small>	\$ 3,381,133 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 3,718,697	
<b>End of Year Fund Balance</b>	\$ 830,763	\$ 818,852	\$ -	\$ -	\$ 1,649,615	

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 430,856	\$ 2,680,549	\$ -	\$ -	\$ 3,111,405	
<b>Revenue</b>	\$ 372,240	\$ 2,290,214	\$ -	\$ -	\$ 2,662,454	
<b>Interest</b>	\$ 2,935	\$ 18,109	\$ -	\$ -	\$ 21,044	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 43 <small>TRUE</small>	\$ 436,040 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 436,083	
<b>End of Year Fund Balance</b>	\$ 805,988	\$ 4,552,832	\$ -	\$ -	\$ 5,358,820	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	4/3/2012

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

The Bicycle and Pedestrian Master Plan update is currently in process. Scheduled completion date is June 30, 2018.

2. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Sidewalk Improvements	Sidewalk & Ped Ramps	515,000.00	Planned
Bike Lanes	Bike & Ped	700,000.00	Planned

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bicycle	Construction	Other <i>(describe in project description column)</i>	Capital	16OLCVR23439 - 2016 Pavement Rehab	Pavement rehab and new bike lane	8,400	Linear Feet		\$ 337	\$ -	Yes
2	Pedestrian	Construction	Sidewalks and Ramps	Capital	163RDR32085 - Sidewalk Construction	New sidewalk construction to improve pedestrian access	15,070	Square Feet	Safety Improvement	\$ 118,565	\$ -	Yes
3	Pedestrian	Construction	Sidewalks and Ramps	Capital	16PDR32109 - Ped Ramp Construction	New ped ramp construction to improve pedestrian access	9,280	Square Feet	Safety Improvement	\$ 215,000	\$ -	Yes
4	Pedestrian	Construction	Sidewalks and Ramps	Capital	Sidewalk Repair Program		6	Other <i>(describe in Column L)</i>	Properties	\$ 2,669	\$ -	Yes
5	Bike/Ped	Other	Other <i>(describe in project description column)</i>	Administrative	Audit Fees for Measure B/BB	Audit of fund expenditures	1	Other <i>(describe in Column L)</i>	Audit of fund expenditures	\$ 993	\$ 43	Yes
<b>Total Percentage of Capital vs Administrative Costs</b>				100%								
a. Total Capital				\$ 336,571								
b. Total Administrative				\$ 1,036								
<b>TOTAL</b>										\$ 337,564	\$ 43	
<b>Match to Table 1?</b>										TRUE	TRUE	
<b>Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.</b>												
Yes.												

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

*Use PCI from the most recent MTC's VitalSigns linked here:*

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

N/A

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

No

**3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Pavement Rehab	Rehab of pavement	5,031,000	Planned

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

Article	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Other	Other	Other (describe in Column K)	Administrative	Audit Fees for Measure B/BB	Audit of fund expenditures	1	Other (describe in Column K)	Audit of fund expenditures	\$ 4,484	\$ 270	Yes
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	15OLR23435 - Pavement Rehabilitation	Pavement Rehabilitation	3.9	Lane Miles		\$ 22,197	\$ -	Yes
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	16OLR23439 - Pavement Rehabilitation	Pavement Rehabilitation	2.9	Lane Miles		\$ 1,281,000	\$ -	Yes
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	16OLR23440 - Pavement Rehabilitation	Pavement Rehabilitation	3	Lane Miles		\$ 1,250,394	\$ -	Yes
5	Streets/Rds	Operations	Bridges and Tunnels	Administrative	Bridges	Bridge Operations		Other (describe in Column K)	Operation of the bridges	\$ 823,058	\$ -	Yes
6	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	16MSR23441 - Pavement Rehabilitation	Pavement Rehabilitation	1.0	Lane Miles		\$ -	\$ 311,477	Yes
7	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	MKSWR32073 - Pavement Rehabilitation	Pavement Rehabilitation	1.7	Lane Miles		\$ -	\$ 124,293	Yes
<b>Percentage of Capital vs Administrative Costs</b>				78%								
a. Total Capital				\$ 2,989,361								
b. Total Administrative				\$ 827,812								
<b>TOTAL</b>										\$ 3,381,133	\$ 436,040	
Match to Table 1?										TRUE	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 124,293	Meets minimum 15% threshold?
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Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

28.5%	TRUE
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If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below