

# City of Union City

## Measure F Alameda County Vehicle Registration Fee Fund

Union City, California

*Financial Statements and  
Independent Auditor's Reports*

*For the year ended June 30, 2023*

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Financial Statements**  
**For the year ended June 30, 2023**

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council  
of the City of Union City  
Union City, California

### **Report on the Audit of the Financial Statements**

#### *Opinions*

We have audited the financial statements of the Measure F Alameda County Vehicle Registration Fee Fund (VRF Fund) of the City of Union City, California (City), as of and for the year ended June 30, 2023, and the related notes to the financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the VRF Fund of the City, as of June 30, 2023, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the VRF Fund of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Emphasis of Matter*

As discussed in Note 1, the financial statements present only the VRF Fund and do not purport to, and do not, present fairly the financial position of the City, as of June 30, 2023, or the change in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### *Responsibilities of Management for the Financial Statements*

The City's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the VRF Fund's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

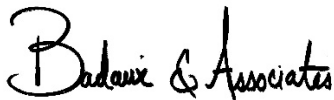
- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the VRF Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the VRF Fund's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

To the Honorable Mayor and Members of the City Council  
of the City of Union City  
Union City, California  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 19, 2024 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Badawi & Associates". The signature is written in a cursive, flowing style.

Badawi and Associates  
Berkeley, California  
September 19, 2024

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**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Balance Sheet**  
**June 30, 2023**

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**ASSETS:**

|                               |                            |
|-------------------------------|----------------------------|
| Cash and investments          | \$ 1,555,583               |
| Intergovernmental receivables | <u>56,585</u>              |
| <b>Total assets</b>           | <b><u>\$ 1,612,168</u></b> |

**LIABILITIES AND FUND BALANCE**

**Liabilities:**

|                           |                      |
|---------------------------|----------------------|
| Accounts payable          | \$ 32,018            |
| Other Accrued Liabilities | <u>18,561</u>        |
| <b>Total liabilities</b>  | <b><u>50,579</u></b> |

**Fund Balance:**

|   |                            |
|---|----------------------------|
| Restricted for                            |                            |
| Street construction and maintenance       | <u>1,561,589</u>           |
| <b>Total fund balance</b>                 | <b><u>1,561,589</u></b>    |
| <b>Total liabilities and fund balance</b> | <b><u>\$ 1,612,168</u></b> |

See accompanying notes to the financial statements

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the year ended June 30, 2023**

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**REVENUES:**

|                       |                |
|-----------------------|----------------|
| Measure F revenues    | \$ 307,835     |
| Investment earnings   | 25,685         |
| <b>Total revenues</b> | <u>333,520</u> |

**EXPENDITURES:**

|                           |                |
|---------------------------|----------------|
| Public works              | <u>135,189</u> |
| <b>Total expenditures</b> | <u>135,189</u> |

|                                   |         |
|-----------------------------------|---------|
| <b>Net change in fund balance</b> | 198,331 |
|-----------------------------------|---------|

**FUND BALANCE:**

|                   |                     |
|-------------------|---------------------|
| Beginning of year | <u>1,363,258</u>    |
| End of year       | <u>\$ 1,561,589</u> |

See accompanying notes to the financial statements



**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements**  
**For the year ended June 30, 2023**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

All transactions of the Measure F Alameda County Vehicle Registration Fee Fund are reported in a special revenue fund, Measure F (VRF Fund), of the City of Union City, California (City). The special revenue fund is included as part of the Measure F fund in the basic financial statements of the City. The VRF Fund is used to account for the City's revenues earned and expenditures incurred under the City's various street maintenance and construction projects. The accompanying financial statements are for the VRF Fund only and are not intended to fairly present the financial position of the City.

**B. Basis of Accounting**

The accompanying financial statements are prepared on the modified accrual basis of accounting. Revenues are generally recorded when measurable and available, and expenditures are recorded when the related liabilities are incurred.

The accounting and financial reporting treatment applied to a fund is determined by measurement focus. All governmental funds are accounted for using a current financial resources measurement focus, wherein only current assets and current liabilities generally are included on the balance sheet. Operating statements of governmental funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balance.

**C. Fund Accounting**

The operations of the VRF Fund are accounted for as part of the Measure F Fund. Funds are separate accounting entities with a set of self-balancing accounts that comprise their assets, liabilities, fund equity, revenues, and expenditures.

**D. Fund Balance**

Fund balances of governmental funds are classified in one of five categories:

Nonspendable Fund Balance - Represents that portion of fund balance that includes amounts that are either 1) not in a spendable form; or 2) legally or contractually required to be maintained intact. Amounts considered "not in a spendable form" include items that are not expected to be converted to cash, such as prepaid items and long-term notes receivable.

Restricted Fund Balance - Represents that portion of fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either 1) externally imposed by creditors, such as through debt covenants, grantors, contributors, or the laws and regulations of other governments; or 2) imposed by law through constitutional provisions or enabling legislation. These restrictions may be effectively changed only with the consent of the resource provider.

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements, Continued**  
**For the year ended June 30, 2023**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**D. Fund Balance, Continued**

Committed Fund Balance - Represents that portion of fund balance that includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council, the City's government's highest-level decision-making authority. In order for funds to be considered committed, an ordinance must be introduced at a City Council meeting describing the proposed action. At the following City Council meeting, a second reading of the ordinance is made and the ordinance is adopted. The ordinance must be published in the City's official newspaper of publication within 15 days of adoption. Ordinances are then codified in the City's municipal code. Those funds collected and expended for specific purposes defined in the City's municipal code report committed fund balances. The established constraints remain binding until City Council takes action to amend the applicable section of municipal code.

Assigned Fund Balance - Represents that portion of fund balance that includes amounts that are constrained by the City's intended use of the resources but are neither restricted nor committed. Such intent needs to be established at the highest level of decision making, or by an official designated for that purpose. The City Council has given the City Manager the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance - Represents that portion of fund balance that includes amounts that are not contained in any of the other fund balance categories. The General Fund is the only governmental fund that may report a positive amount as unassigned fund balance. For all other governmental funds, only negative balances may be reported as unassigned fund balance.

**E. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements, Continued**  
**For the year ended June 30, 2023**

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**2. MEASURE F ALAMEDA COUNTY VEHICLE REGISTRATION FEES**

The Measure F Alameda County Vehicle Registration Fee (VRF) Program was approved by the voters in November 2010, with 63 percent of the vote. The fee will generate about \$10.7 million per year by a \$10 per year vehicle registration fee. The collection of the \$10 per year vehicle registration fee started in the first week of May 2011.

The goal of the VRF program is to sustain the County’s transportation network and reduce traffic congestion and vehicle-related pollution. The program includes four categories of projects:

- Local Road Improvement and Repair Program (60 percent)
- Transit for Congestion Relief (25 percent)
- Local Transportation Technology (10 percent)
- Pedestrian and Bicyclist Access and Safety Program (5 percent)

**3. CASH AND INVESTMENTS**

The VRF Fund’s cash and investments are pooled with the City’s cash and investments in order to generate optimum investment income.

The City pools its available cash for investment purposes. The City’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturity of three months or less from date of acquisition. Cash and cash equivalents are combined with investments and displayed as cash and investments.

Investment income is allocated quarterly to funds based on their proportionate share of average quarterly cash balances.

Amounts reported as unrealized gain/(loss) in market value of investments are made in accordance with Governmental Accounting Standards Board (GASB) Statement No. 31, which states all investment income, including changes in the fair value of investments, should be recognized as revenue in the operating statement.

The VRF Fund had the following cash and investments at June 30, 2023:

|                      |             |
|----------------------|-------------|
| Cash and investments | \$1,555,583 |
|----------------------|-------------|

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements, Continued**  
**For the year ended June 30, 2023**

**3. CASH AND INVESTMENTS, CONTINUED**

**A. Investments**

Under the provisions of the City’s investment policy, and in accordance with California Government Code, the following investments are authorized:

| Authorized Investment Type                                      | Maximum Maturity | Minimum Credit Quality | Maximum Percentage of Portfolio |
|---|------------------|------------------------|---------------------------------|
| Municipal Bonds and Obligations                                 | 5 years          | A                      | 30%                             |
| U.S. Treasury Obligations                                       | 5 years          | None                   | No Limit                        |
| Federal Agency Obligations                                      | 5 years          | None                   | No Limit                        |
| State of California Bonds and Obligations                       | 5 years          | None                   | No Limit                        |
| Banker Acceptances  | 180 days         | A1                     | 40%                             |
| Commercial Paper  | 270 days         | A-1                    | 25%                             |
| Negotiable Certificates of Deposit                              | 5 years          | None                   | 30%                             |
| All Other Bank/Time Deposits                                    | 5 years          | None                   | No Limit                        |
| Repurchase Agreements   | 1 year           | None                   | No Limit                        |
| Reverse Repurchase Agreements and Securities Lending Agreements | 92 days          | None                   | 20%                             |
| Medium-Term and Corporate Notes                                 | 5 years          | A                      | 30%                             |
| Mutual Funds  | N/A              | Multiple               | 20%                             |
| Money Market Mutual Funds                                       | N/A              | Multiple               | 20%                             |
| Collateralized Bank Deposits                                    | 5 years          | None                   | No Limit                        |
| Mortgage Pass-Through and Asset-Backed Securities               | 5 years          | AA                     | 20%                             |
| Local Government Investment Pools                               | N/A              | None                   | No Limit                        |
| State of California Local Agency Investment Fund (LAIF)         | N/A              | None                   | No Limit                        |

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at fair value using the aggregate method in all funds and component units. The City’s investments are carried at fair value as required by generally accepted accounting principles. The City accounts for all changes in fair value that occurred during the year and these changes are reflected in the fund balance for the fiscal year. These investment value changes are unrealized since the City’s policy is to hold and buy investments until maturity dates.

**B. Risk Disclosures**

Interest Risk – Interest rate risk is the fluctuation in the fair value of investments due to changes in interest rates. The City’s exposure to losses caused by rising interest rates is minimized by limiting the average maturity of the City’s investments to not to exceed five years.

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements, Continued**  
**For the year ended June 30, 2023**

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**3. CASH AND INVESTMENTS, CONTINUED**

Credit Risk – Credit risk is the risk of loss of value of a security or investment due to downgrade of its rating due to a change in the ability of the issuer to fulfill its debt obligation. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City’s total investment portfolio will be invested in a single security type or with a single financial institution to reduce the City’s exposure to credit risks.

Custodial Credit Risk – The custodial credit risk for investments is the risk that in the event of the failure of a counterparty, the investor will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. None of the City’s investments were subject to custodial credit risk.

**C. Local Agency Investment Fund**

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The balance is available for withdrawal on demand. The City’s investments with LAIF at June 30, 2023, include a portion of the pool funds invested in structured notes and asset-backed securities. These investments include the following:

Structured Notes - Debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

Asset-Backed Securities – Securities, the bulk of which are mortgage-backed securities, that entitle their purchasers to receive a share of the cash flows from a pool of assets, such as principal and interest repayments from a pool of mortgages (e.g., collateralized mortgage obligations) or credit card receivables.

As of June 30, 2023, the City invested in LAIF, which had invested 2.78% of the pool investments in structured notes and asset-backed securities compared to 1.88% in the previous year. The City reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The fair value of LAIF was calculated by applying a factor of 0.984828499 to the total investments held by LAIF.

**4. INTERGOVERNMENTAL RECEIVABLES**

The intergovernmental receivables includes Measure F VRF revenues received from the Alameda County Transportation Commission after June 30, 2023.

**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Notes to Financial Statements, Continued**  
**For the year ended June 30, 2023**

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**5. COMMITMENTS AND CONTINGENCIES**

The City participates in several grant programs. These programs are subject to further examination by the grantors and the amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

## **SUPPLEMENTARY INFORMATION**

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**City of Union City**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Supplementary Information**  
**For the year ended June 30, 2023**

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**1. BUDGETS AND BUDGETARY ACCOUNTING**

*A. Budgetary Control and Budgetary Accounting*

The City Council adopts a two-year operating budget for the General Fund, Special Revenue funds, and Debt Service funds, with each year of the budget document independent of the other. The operating budget is effective July 1 and lapses the following June 30. Budgets are adopted on a basis consistent with generally accepted accounting principles. The budget is controlled at the department level. The City's five-year capital improvement plan serves as the basis for the capital project budgets. Appropriations for Capital Project funds are approved at the same time operating budgets are adopted. These appropriations are made in the fiscal year the capital project is scheduled to commence and are effective for the life of the project. Amendments to capital budgets may be approved by Council at any time during the project's life. As a result, budget-to-actual schedules are not presented.

The City Council may amend the budget by resolution during the fiscal year. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions which alter the total appropriations of any fund must be approved by the City Council. Transfers between funds must be approved by the City Council. There were certain amendments made to the budget during the year for changes in employee compensation plans and to address variances between the original budget and actual activities. These adjustments are reflected in the final budget information presented in the comparison schedules.

Under encumbrance accounting, purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrance accounting is employed as an extension of the formal budgetary process. Encumbrances outstanding at year-end are carried forward to the following fiscal year. Per Council resolution, appropriations are increased by the amount of outstanding encumbrances.

**City of Union City**  
**Supplementary Information, Continued**  
**Measure F Alameda County Vehicle Registration Fee Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2023**

|                                   | Budgeted Amounts   |                     | Actual<br>Amounts | Variance with<br>Final Budget<br>Positive<br>(Negative) |
|-----------------------------------|--------------------|---------------------|-------------------|---|
|                                   | Original           | Final               |                   |   |
| <b>REVENUES:</b>                  |                    |                     |                   |   |
| Measure F revenue                 | \$ 298,200         | \$ 298,200          | \$ 307,835        | \$ 9,635  |
| Investment income                 | 4,000              | 4,000               | 25,685            | 21,685  |
| <b>Total revenues</b>             | <b>302,200</b>     | <b>302,200</b>      | <b>333,520</b>    | <b>31,320</b>   |
| <b>EXPENDITURES:</b>              |                    |                     |                   |   |
| Public works                      | 315,000            | 513,508             | 135,189           | 378,319   |
| <b>Total expenditures</b>         | <b>315,000</b>     | <b>513,508</b>      | <b>135,189</b>    | <b>378,319</b>  |
| <b>NET CHANGE IN FUND BALANCE</b> | <b>\$ (12,800)</b> | <b>\$ (211,308)</b> | <b>198,331</b>    | <b>\$ 409,639</b>                                       |
| <b>FUND BALANCE:</b>              |                    |                     |                   |   |
| Beginning of year                 |                    |                     | 1,363,258         |   |
| End of year                       |                    |                     | \$ 1,561,589      |   |

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

**Independent Auditor's Report**

To the Honorable Mayor and Members  
of City Council of the City of Union City  
Union City, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure F Alameda County Vehicle Registration Fee Fund (VRF Fund) of the City of Union City, California (City), as of and for the year ended June 30, 2023, and the related notes to the financial statements, and have issued our report thereon dated September 19, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

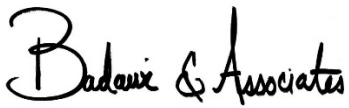
To the Honorable Mayor and Members  
of City Council of the City of Union City  
Union City, California  
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## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the VRF Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Badawi and Associates  
Berkeley, California  
September 19, 2024

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER COMPLIANCE FOR MEASURE F**

**Independent Auditor's Report**

To the Honorable Mayor and Members  
of the City Council of the City of Union City  
Union City, California

**Report on Compliance for Measure F**

***Opinion on Compliance for Measure F***

We have audited City of Union City's (City) compliance with the types of compliance requirements described in the agreement between the City and Alameda County Transportation Commission that could have a direct and material effect on its Measure F Alameda County Vehicle Registration Fee Fund (VRF Fund) for the year ended June 30, 2023.

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its VRF Fund for the year ended June 30, 2023.

***Basis for Opinion on Measure F***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the agreement between the City and Alameda County Transportation Commission. Our responsibilities under those standards and are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the City's VRF Fund. Our audit does not provide a legal determination of the VRF Fund's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's VRF Fund.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the VRF Fund's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the agreement between the City and Alameda County Transportation Commission will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the VRF Fund's compliance with the requirements of the agreement between the City and Alameda County Transportation Commission.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the agreement between the City and Alameda County Transportation Commission, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the VRF Fund's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the agreement between the City and Alameda County Transportation Commission, but not for the purpose of expressing an opinion on the effectiveness of City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined below. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

To the Honorable Mayor and Members  
of the City Council of the City of Union City  
Union City, California  
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*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of the agreement between the City and the Alameda County Transportation Commission on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of the agreement between the City and the Alameda County Transportation Commission will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of the agreement between the City and the Alameda County Transportation Commission that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the agreement between the City and the Alameda County Transportation Commission. Accordingly, this report is not suitable for any other purpose.



Badawi and Associates  
Berkeley, California  
September 19, 2024